



Troop 200

May 11, 2015 Committee Meeting Minutes

Submitted By: Karen Holt and Drew McCartt

Note that the format follows the agenda (generally) and that action items are shaded.

Attendees:

Don Burton, Ron Gilliland, Karen Holt, Skip Hollowell, Bill Lansky, Kate Leaver, Drew McCartt, Bob Moffit , Kim Oblinger, Richard Orris, Steve Parton Donna Perry,.

1. The meeting was called to order at 7:00 pm by Committee Chairman Drew McCartt.
2. **Scoutmaster comments** – presented by Drew McCartt
Christian Miklebust and Alex Hill were officially recognized as Eagle Scouts. Christian will hold his Court of Honor on May 31 at NWUMC. Andy Moffit sat for his Eagle Scout Board of Review and was approved and is ready to send to National. Ron Gilliland is working with four other Scouts who are close to Eagle and he has 2 others to send to Mr. Speed.
3. **Old Business Updates**
 - Merit Badge & Activity Schedule –
May 12 – Robotics MB and Advancement Camp out Preparation
May 19 – Personal Fitness MB starts with Scouts reporting at 6:30 pm
 - Patrol Method Camp Review –
Skip Hollowell reported that this camp out went REALLY well. The Scouts had fun, learned a lot, and the first overnight for the First Years went well, too. The camp out came in under budget. The Patrol formation also was successful with Troop Guides and an Uncle Buck assigned. There were also Adults at each of the stations that the First Years went to. Of note is the exceptional job that Kim Oblinger did with the Orienteering station. The only negative seem to be that the biscuits were cold.
 - West Point Camp Review –
Ron Gilliland reported that this camp out was fantastic! He is gathering a few more receipts, but expects to be \$15 to \$18 under budget per Scout. The MRE's went over very well with the Scouts and were priced well through Amazon. During the camp out, Ron approached a few adults regarding taking over the leadership for this camp out.
 - Philmont/ Northern Tier Update–
Northern Tier – First payment is due at the May 12th meeting.
Philmont – Everything is “Good to Go” for this trip!
 - Spring Clean-up Day at NWUMC / Ice Cream by NWUMC
Bob Moffit reported that there were more than 20 Scouts who participated throughout the morning. There was also good support from the parents for this activity. The Scouts worked on cleaning up and mulching the outside chapel, the playground area, and the landscaping circle near the drop off area. Patsy Price, NWUMC Clean-up Day Chairperson sent a sincere thank you note to Drew McCartt for all of the help from the Troop. In addition, the Outreach Committee at NWUMC provided ice cream sundaes for the Troop at the May 5th meeting. They thanked the Troop for all of their help at their church activities including Trunk or Treat, Eggstravanza, Scout Sunday, and Clean-up Day. What a nice gesture from the church to support our Troop!

- Flower Sale Detail Update—
The Committee reported that the Flower Delivery/Pick-up Day went very smoothly with great organization from the Petal Pushers Tawnya Lewis, Donna Perry and Karen Holt. It was agreed that moving this to a weekend date was very advantageous. More adults were able to volunteer and it opened up the availability of the Scouts to assist in this process. The delivery unloading and sort as well as the order pick went very smoothly with everyone being willing to help! Also, by moving the date up, we were able to avoid substitutions of products from Straders. There was a small glitch in one product color, but all other orders went well. All of the money is in in and only 6 pots are left to sell.
- Committee Role Job Descriptions –
Drew would like to have each of the Committee Members create a one-page Job Description that lists duties in priority order. This will serve as a way of documenting and transitioning roles on the Committee. This may also lead to reorganizing positions for the Committee. The Outdoor Activities Coordinator position description was printed on the back of the agenda and is included in the minutes. Please have these Job Descriptions ready by the June Committee Meeting. If you have questions, contact Drew. (See attachment: Troop 200 Outdoor Activities Coordinator Job Description)
- AED Purchase Follow-up –
At the last Committee meeting, Mary Lynn Pitzer proposed that we purchase an AED unit for the Troop. Drew McCartt has reached out to Worthington Industries and Cardinal Health for donations and is checking with the American Heart Association to see if there are other groups who would be willing to help underwrite this cost. We will continue to pursue this purchase.

4. New Business

- Advancement Campout Planning, Friedlander – May 15 – 17
Richard Orris reported that the final planning is underway. We still need drivers for 20 Scouts each way. Drop off (6:00 pm Friday) and Pick Up (1:00 pm Sunday) will be at the Floor Décor parking lot in the Mill Run area. We will be renting a U-Haul for this campout due to the large number of Scouts who will attend. Sean will be asking Scouts who are working on the Communication MB to lead the Campfire and Chapel Service. Adult help will be needed for Meal Planning for the First Years and Stations for the older Scouts. The 4 new patrols will rotate through the following stations:
AM stations – Fire Building / Axe Yard / Knots / Basic First Aid
And PM stations – Lashings / Advanced First Aid
We are planning to give the First Years a tour of Camp Friedlander with the possibility of Kate Leaver teaching Plant/Animal Identification.
- Scout Skills/Sports Camp Leadership/Planning, Otter Run -- June 25-28
A leader(s) for this campout is still needed. Possibly – Bill Lansky/ Michael Jarvis/Brian Heck/Mary Lynn Pitzer???
We will be targeting our newly trained leaders to help with the activities on this campout. Kim Oblinger will be approaching leaders to get this organized. The concept for this camp out is morphing from a game tournament (Gaga ball, Ultimate Frisbee, etc.) to a fun Scout skill competition. Patrol cooking will be used which will give another opportunity for Scouts to be Grub Masters.
- Summer Camp, Friedlander – July 12 – 18
Bob Moffit and Bill Lansky reported that the preparation for Summer Camp is going well. There are still a few Scouts who have a second payment due. Swim tests are completed. After the Advancement Camp Out, we will be stressing that the medical forms need to be turned in to Donna Perry. Uhaul trucks will need to be rented closer to the date.
- Antietam Camp Out –
Ron Gilliland and Steve Parton have agreed to lead this camp out in August. A discussion was held regarding the selection of the final date for the camp out. Originally, the weekend of August 21 was suggested for the date, but because school will be starting that next week, it was decided to move it to the weekend of August 14th. There are campsites available that weekend which Ron has reserved. It is about a 6 hour drive there, so they will leave early Friday, August 14th and return late Monday, August 17th. They will tour the National Park at Antietam and also go to Harper's Ferry National Park. 30 – 40 participants are expected so they will use the trailer for gear. Cost should be around \$90 to \$95.

- Tents/Driver Discussion Feedback –
(See attachment: Addressing Troop Challenges: Troop Tents and Lack of Drivers.)
Drew McCartt met with parents regarding two of Troop 200's challenges – returning troop gear (tents/cook kits) and the lack of drivers for events. The discussion went well with lots of support to improve these issues. Parent ideas were reported to the Committee (see attached) and it was tabled to a sub-Committee to set up clear expectations.
Richard Orris does have all tent bags labeled for tracking and requested more adult help as Quartermaster. The Scout Quartermasters have very little time for anything else except checking in tents, loading the trailer, etc. Their morale is very low at this time. The Committee discussed the challenges of tracking tents and suggested that the camp out attendee list have an extra column for tracking which tent is issued to the Scout(s).

5. Other items

- It was suggested that the monthly Committee meeting be more publicized to the parents of the Troop. Ideas included posting the minutes on the website, announcing the date and time in the Troop meeting E-Blast, and making new attendees feel more welcome.

6. The meeting was adjourned at 8:35 pm by Drew McCartt.

Future Committee Meeting dates – please mark your calendars:

Monday, June 8, 2015

Monday, July 6, 2015

Monday, August 10, 2015



Troop 200 Outdoor Activities Coordinator

OVERVIEW: This valuable role serves to *oversee* the effective planning for the troop's outdoor activities – primarily campouts or day trips for troop outings. The role is not responsible for planning each activity, rather, guiding the assigned adult leaders for each outing to help ensure they are on track for effective activity planning and timelines.

RESPONSIBILITIES INCLUDE:

- As soon as leaders are assigned to a campout, establish rapport with those campout leaders and guide them through a brief orientation of the Campout Planning and Preparation Procedures if new to a campout. If the leader is more experienced in campouts, or has lead the campout previously, talk through expectations and their plan of approach as well as a timeline, in addition to ensuring they use the Campout Planning and Preparation Procedures.
- In collaboration with the leaders, establish a reasonable planning timeline and deadlines, as well as emphasis on the following important items: a. securing the facility well in advance, b. ensuring information is posted and updated on the troop website, c. establishing a well-thought budget that is approved by the troop committee, d. campout sign-ups and payments, e. creating a transportation plan, f. determining the need for any special equipment or supplies.
- Where necessary, provide resources to leaders including camp contacts, camping resources like ODNR, previous flyers or examples of effective campout flyers.
- Establish and maintain a general communication schedule with each campout leader to check in on their progress and provide guidance where necessary. Ensure the leaders have established rapport with SPL about planning, and have incorporated them into planning.
- Request that the leader work with the SPL to create a campout agenda and provide that to the OAC and Scoutmaster no less than two weeks before the campout.
- Ensure the leaders are communicating with attending scouts and their parents, as well as adult leaders about the campout and any waiver/participation forms and last minute needs.
- Provide regular monthly *brief* updates to the Scoutmaster and Committee Chair on all campout planning.

Rev. April 2, 2015

Addressing Troop Challenges: Troop Tents and Lack of Drivers

In mid-April, Drew spent nearly 45 minutes with a group of nearly 35 parents and a few leaders – first year parents and many beyond - to get their feedback and ideas about these two troop challenges.

Managing our Tent Inventory – solutions offered...

- Tent deposit from families annually
- Late fees assessed – charge to scout acct
- Positive rewards for cleaning/returning
- Inform (scouts) AND parents immediately of missing tents
- Patrols manage tents for their own scouts

Recruiting Drivers for Campouts – solutions offered...

- Post and emphasize driver needs much earlier
- Use sign-up genius
- Ask for commitment once or twice per year and as early as possible from each family
- Patrol driving? Parents share
- Master list of larger vehicles
- Link on website for emphasizing need
- Sign-ups tied on website per event
- Continually reinforce the need